



TREASURER'S OFFICE

Shilo Heger
County Treasurer

110 Courthouse Plaza
Manhattan, Kansas 66502-0108
Phone: 785-537-6320
Fax: 785-537-6326
E-mail: sheger@rileycountyks.gov
Website: www.rileycountyks.gov

IN STATE REFUND & DOWN CODE

INSTRUCTIONS: The following items are required for a refund.

- (1) The Kansas license plate
- (2) Your current Kansas owner's registration or \$1.00 cash or money order for a duplicate.

Highlighted items are required to be filled out:

Social Security or Federal ID Number: _____

Last Name	First Name	Middle Initial	Phone #
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Street Address for mailing purposes	E-Mail Address
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City	State	Zip
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Tag # _____

Sold to _____

Down Code Refund \$ _____ Tax Unit _____

OWNER CERTIFICATION: I, the owner of the above described vehicle hereby make application for refund. I hereby swear and affirm that the above information is true and correct. If vehicle was not replaced, I hereby relinquish the registration plate assigned and forfeit the right to register another vehicle under this plate number.

Owner's Signature	Date
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Please return this form with license plate and current owner's registration to:

Shilo Heger
Riley County Treasurer
110 Courthouse Plaza
Manhattan, KS 66502

PURSUANT TO K.S.A 79-5107(d), REFUND WILL BE CALCULATED FOR THE NUMBER OF FULL MONTHS REMAINING AFTER APPLICATION FOR REFUND IS RECEIVED BY THIS OFFICE.

NO REFUNDS MADE FOR LESS THAN \$5.00